



OUR LADY STAR OF THE SEA SCHOOL

Accredited by Advanc-Ed North Central Association
Recognized as a Quality School of Distinction

Are you a registered Parishioner at OLSOS?
Yes ___ No ___

Envelope # _____

2017-2018 School Year TUITION CONTRACT

This agreement dated _____ is made and entered into between

Our Lady Star of the Sea School and _____ (family name),

who are (check one): ___ Parent(s) ___ Legal Guardian(s) ___ Other of the following students:

Student(s) _____ 2017 - 2018 Grade _____
_____ 2017 - 2018 Grade _____
_____ 2017 - 2018 Grade _____

Pre-School/Young 5's

Tuition

3-year olds (Choice of 3 half days M,T,W,Th)	\$2350
3-year olds (4 half days - M,T,W,Th)	\$2850
4-year olds half days (4 Days - M,T,W,Th)	\$2850
4-year olds full days (4 Days - M,T,W,Th)	\$3550
4-year olds (5 half days - M,T,W,Th,F)	\$3325
4-year olds (5 full days M, T, W, Th, F)	\$4160
Young 5's half days	\$3325
Young 5's full days	\$4160
Little Stars Club afternoon program available (M, T, W, Th) for those choosing 1/2 day option	\$25 per day or \$20 a day for two or more days per week

Kindergarten - Grade Eight

Parishioner Status Tuition

Non-Parishioner Status Tuition

Half-day Kindergarten	\$3340	\$4165
Full Day Kindergarten - Grade 8		
1 Child	\$4985	\$6880
2 Children	\$8615	\$11980
3 Children	\$12320	\$16600
4 Children	\$15920	

Payment of Tuition: This Tuition Contract is in keeping with the guidelines set by the Archdiocese of Detroit.

The undersigned agrees to pay tuition for the entire school year (August through June). Parents shall select a payment plan for Tuition from among the options below. All Tuition payments shall be made in accordance with the Payment Plan.

1. Registration Fee: \$250.00 per family is collected at the time of registration. The fee is not included in the tuition cost and is non-refundable, except when the registration is not accepted.

Present school families must have their fee paid by February 28, 2017 to reserve their seats.

2. Fundraising Fee: \$200 per family (\$100 for Preschool 3 & 4 and Young 5's) This \$200 Family Fundraiser Fee is due by April 29, 2017. This fee is non-refundable and is payable to Our Lady Star of the Sea School by cash or check. Each family will receive 2 "Catch a Lucky Star" tickets (one ticket if the only child is in pre-school & Young 5's) when issued.

3. Activity Fee for Kindergarten-Eighth Grade: \$45.00 per child. (Will be added to first payment.)

PAYMENT PLAN ALTERNATIVES The School offers the following Payment Plans. *Please choose one:*

_____ **OPTION 1 – SINGLE PAYMENT PLAN.** The entire amount is due on or before June 23, 2017.
A 1% reduction in Tuition is offered to any family paying in full by the due date.

_____ **OPTION 2 – TWO PAYMENT PLAN.** Tuition is paid in two installments.
The first installment is due on or before August 20, 2017, and the second installment is due on or before January 20, 2018.

_____ **OPTION 3 – MONTHLY PAYMENT PLAN via AUTOMATIC WITHDRAWAL.**
An initial payment of \$250 is due upon registration and the remaining Tuition will be paid through the FACTS monthly payment plan. Automatic withdrawal is made from a checking, savings or credit card account on the 5th or 20th of each month beginning May and ending February. FACTS will charge a convenience fee associated with a credit card at the rate of 2.85%.

If a Tuition payment is forty-five (45) days overdue, the School may impose sanctions ranging from limiting student's participation in class trips, athletics, up to and including legal action.

A Family with an unpaid balance for the current School Year may not register for the following School Year until the Tuition for the current School Year is paid in full, unless special payment arrangements have been made in writing signed by the Pastor. School records, diplomas or transcripts will not be released until all Tuition and other charges have been paid in full.

Tuition Refund Policy:

If a family makes the decision to withdraw their child/ren from Our Lady Star of the Sea School, the following policy applies:

Withdraw prior to the start of the semester – 100% of the semester tuition will be refunded.

Withdraw during the first 4 weeks – 80% of the semester tuition will be refunded

Withdraw during weeks 5 thru 8 – 60% of the semester tuition will be refunded

Withdraw during weeks 9 thru 12 – 35% of semester tuition will be refunded

After the 12th week there will be **no refunds**.

If you are paid in full and withdraw during the first semester, the second semester tuition will be refunded in full in addition to the above percentages. Families who withdraw from the school at any point after April 30 will still receive their fundraising fee value of "Catch a Lucky Star" tickets when they become available. Any balance of unpaid tuition that has not been paid up to the date of withdrawal will still need to be paid to Our Lady Star of the Sea School before your child/ren's school records will be released to the new school.

General Terms and Conditions:

Prior to completing the registration process, payment of a non-refundable registration fee in the amount of \$250. The Registration Fee is non-refundable except when the registration is not accepted. It is further understood, that the Student and Students' parents/guardians, will abide by the policies and guideline as documented in the School handbook.

Catholic parents who have their children enrolled at Our Lady Star of the Sea School and who are registered in the parish, who bring their children to Sunday Mass weekly at Star of the Sea and who exercise stewardship through *time, talent and treasure*, will be given "Parishioner Status" tuition. The use of weekly Sunday Offering envelopes is a way to establish your status as an active parishioner through regular Mass participation and faithful tithing of your treasure. Time and Talent is evident through participation in the various events, programs and ministries of the parish community. (School families should know that the parish subsidizes approximately \$2,000 for each child enrolled (K-8) in the school. The actual cost per pupil after Auction and other fundraisers is over \$6,800.)

Current Star families can get a \$250 tuition credit for referring a new family that enrolls and remains for the school year.

Families who pay their tuition in full by June 23, 2017 will receive a **1.0% discount**. Payment may be made by cash, check or credit/debit card. Any checks returned for non-sufficient funds will lose the discount, be assessed a \$30 charge and will then be enrolled in the FACTS Tuition Management Company.

Limited financial assistance may be available for families with financial hardship.

I/We understand that a place will be reserved for our Student(s) only if this form and the Registration Fee is submitted with this Agreement. I/We understand that acceptance of enrollment depends on Student's successful completion of the current School Year and on full payment of all Tuition and fees for the current and/or prior School Years.

I/We understand that School reserves the right to deny enrollment and/or expel a Student whom it determines is unsuitable for enrollment.

I/We, the undersigned, have read and understand the Terms and Conditions of this Agreement, for the enrollment of Student for the 2017-2018 School Year. I/We agree to abide by said Terms and Conditions and agree to fulfill the total financial obligation for payment of Tuition as set forth herein.

Please Print Your Name

Date

Signature of Parent/Legal Guardian/Other

Address

City _____ Zip _____ Phone _____

E-Mail Address _____